

THE TETLEY

Operations Manager (Mat Leave Cover)

Contract – 1FTE (40 hours per week)

Min. 9 months contract with possible extension

Salary: £33-35k per annum

Location: The Tetley, Hunslet Road, Leeds

Application Deadline: 9am Thursday 29 July 2021

Interviews: Wednesday 4 August

The Tetley is an award-winning contemporary Art Gallery, Bar & Kitchen and popular event space based in the Art Deco former headquarters of the Tetley Brewery. Already a popular destination for over 120,000 visitors per year (pre-covid)The Tetley will be at the heart of the exciting Brewery Site development, the biggest change the city of Leeds has seen in over a hundred years.

We are seeking a dedicated, enthusiastic and ambitious leader to join the Senior Management Team covering maternity leave. Reporting to the Director, and to the Board of the trading subsidiary, you will be responsible for driving sales and profitability across Food & Beverage, venue hire, commercial events and retail. You will lead these respective teams, building on the Business Plan and driving key actions for the operations to ensure all avenues are explored to maximize performance across commercial income streams.

You will be a strong team leader with excellent hospitality management experience, ideally across F&B and C&B. You will set and maintain high standards across the operation ensuring that the team delivers their best individually and collectively. Inspiring and motivated, you will be sales driven and entrepreneurially-minded.

The role offers a 40-hour working week with an 'on balance to business needs' mandate, with a good work/life balance, flexible working, 33 days annual leave, a 3% pension contribution and health insurance.

The Tetley is committed to ensuring an equitable working environment. We actively seek a broad membership of staff and trustees to reflect a multitude of experiences and backgrounds. We particularly encourage applications from Black, Asian, minority ethnic, D/deaf, disabled and LGBTQ+ candidates.

How to apply

Download a full job description [here](#)

To apply for the post please provide:

- A CV of no more than 2 pages of A4.
- A personal statement of no more than one page of A4, demonstrating how your skills and experience meet the requirements for this role.
- Please also include the names and contact details of 2 referees.

For monitoring purposes, we ask all applicants to complete an anonymous Equality Opportunities online survey, when applying please complete the form <https://www.surveymonkey.co.uk/r/Z86ZDW7>

Applications should be clearly marked 'Operations Manager' and sent via email no later than midnight on Thursday 29 July, together with a note stating you have completed the Equality Opportunities online survey, to recruitment@thetetley.org

First stage interviews will be held on Wednesday 4 August 2021